



6301 Kirkwood Blvd SW, Cedar Rapids IA  
B.A. Jensen Board Room

**BOARD OF TRUSTEES' AGENDA**

**Thursday, July 11, 2019**

**4:30 PM**

- I. Call to order and roll call
- II. Approval of minutes of the Board Meeting held on June 13, 2019 **[pages 1-4]**
- III. Approve or amend agenda
- IV. Kirkwood report Kevin Hansen
- V. Informational items
  - A. Human Resources Update **[pages 5-11]** Wes Fowler
- VI. Enrollment report Patrick Clemence
- VII. Financial report **[pages 12-16]** Jim Choate
- VIII. Consent items
  - A. Personnel **[pages 17-21]** Wes Fowler
  - B. Bills Jim Choate
  - C. Certificates, Invoices, Change Orders **[pages 22-24]** Troy McQuillen
  - D. Consideration of a Resolution approving Preliminary Industrial New Jobs Training Agreements (260E) with the following **[pages 25-30]**:
    - 1. Blade Edge, LLC, Cedar Rapids
    - 2. Edge Data LLC, Cedar Rapids
    - 3. Premier 1 Supplies, WashingtonTyler McCarville
- IX. New Business
  - A. Administration
    - i. To ratify the Resolution approving Kirkwood voluntarily de-designate as an Area Agency on Aging effective June 30, 2019, and enter into an agreement with New Heritage pursuant to which Kirkwood will contribute to New Heritage all or substantially all of the assets of Area Agency on Aging division currently operated by Heritage in exchange for the assumption of certain liabilities of Kirkwood related to the operation of the Area Agency on Aging **[pages 31-32]** Jim Choate
  - B. Board
    - i. Consideration of approval to move the November 14, 2019 Board Meeting to Thursday, November 7, 2019 **[page 33]** Lori Sundberg

- ii. Consideration of a Resolution Approving the First Reading of Board Policy Series 502: Students – Student Rights and Assurances [page 34-35]

Lori Sundberg

- X. Delegations, Petitions, and Communications
- XI. Reports of Board Members
- XII. Adjourn

The Board of Trustees will have dinner at the campus home following the meeting.

**Next Meeting:** Thursday, August 8, 2019, 4:30 p.m., BA Jensen Board Room, Main Campus, followed by the All Board Summer Social at The Hotel at Kirkwood Center, Atrium at 6:00 p.m.

**Board of Trustees' Agenda**  
**July 11, 2019**  
**PERSONNEL**

1. Replacements

- a. Consideration of negotiations for the employment of Ruth Lane, Instructor, Nursing Programs, effective July 1, 2019, at an annual salary of \$63,283 for a 201-day contract. She replaces Michelle Vore.
- b. Consideration of negotiations for the employment of Nicholas Blakesley, Instructor, Anamosa State Penitentiary, Secondary Programs, effective July 1, 2019, at an annual salary of \$43,500. He replaces Patti Bammert.
- c. Consideration of negotiations for the employment of Paul Reimann, Instructor, Anamosa State Penitentiary, Secondary Programs, effective July 1, 2019, at an annual salary of \$43,500. He replaces Terry Rhinehart.
- d. Consideration of negotiations for the employment of Jaime Shelton, Custodian, Facilities & Security, effective July 1, 2019, at an hourly wage of \$13.95. He replaces Lonnie Hagerman.
- e. Consideration of negotiations for the employment of Maxwell Emerson, Custodian, Facilities & Security, effective July 2, 2019, at an hourly rate of \$13.95. He replaces Krista Thompson.
- f. Consideration of negotiations for the employment of Sarah Bran, Department Assistant, Allied Health, effective July 15, 2019, at an hourly wage of \$16.33. She replaces Heather Niec.
- g. Consideration of negotiations for the employment of Michael Jacobsen, Coordinator, Student Support, Vinton Center, effective July 29, 2019, at an annual salary of \$43,500. He replaces Janice Wilson.
- h. Consideration of negotiations for the employment of Pete Ungaro, Temporary Instructor, Criminal Justice, Social Sciences, effective August 1, 2019, at an annual salary of \$56,982 for a 174-day contract. He replaces Joe Schmitz.
- i. Consideration of negotiations for the employment of Mary Ann Bries, Department Assistant, Continuing Education & Training Services, effective August 12, 2019, at an hourly wage of \$16.33. She replaces Debbie Klatt.

2. Separation of Employment

- a. John Cretsinger, Custodian, Facilities & Security, effective June 14, 2019.
- b. Scott Gillis, Custodian, Facilities & Security, effective June 14, 2019.
- c. Tyler McIntosh, Grounds Maintenance, Facilities & Security, effective June 24, 2019.
- d. Kathryn Baczkeski, Lead Art Studio Technician, Arts & Humanities, effective July 5, 2019
- e. Shawn Story, Program Developer II, Secondary Programs, effective July 26, 2019.

3. Retirements (Retirement Incentive Program)
  - a. Bill Beaty, Professor, LAN Management, Business & IT, who has been employed 22 years, effective December 31, 2019.
  - b. Todd Prusha, Executive Dean, Distance Learning, who has been employed 20 years, effective December 31, 2019.
  - c. Greg Roth, Professor, Criminal Justice, Social Sciences, who has been employed 17 years, effective December 31, 2019.
  - d. Doug Van Oort, Professor, Special Education, Social Sciences, who has been employed 16 years, effective December 31, 2019.
  - e. Robin Hetzler, Records Specialist II, Enrolment Management, who has been employed 13 years, effective December 31, 2019.
4. New Positions
  - a. Consideration of negotiations for the employment of Lindsey Sauerbrei, Hotel Revenue Manager, The Hotel at Kirkwood Center, effective July 5, 2019, at an annual salary of \$45,600.
5. Re-Employment/Recall
  - a. Sandra Lingard, Associate Professor, Business & Information Technology, has been recalled effective August 19, 2019, at an annual salary of \$64,713. She replaces Marilee Feldman.
6. Internal Transfer
  - a. Consideration of negotiations for the transfer of Megan Thole to Financial Aid Officer, Enrollment Management, effective July 1, 2019, at an annual salary of \$57,059. She replaces Ami Westcott.
  - b. Consideration of negotiations for the reassignment of Kari Rossetti to Program Developer, Continuing Education & Training Services, effective July 15, 2019, at an annual salary of \$54,212. She replaces Laura Daman.
  - c. Consideration of negotiations for the reassignment of Ryan Ronan to Coordinator, Career Development, Washington Regional Center, effective August 5, 2019, at an annual salary of \$51,025. He replaces Hannah Petterson.
7. Change in Status
  - a. Jim Otto, Temporary Instructor, Advanced Manufacturing, Washington Regional Center, is moving from temporary status to regular status effective July 1, 2019, at no change in his salary.
8. Reassignments/Title Changes
  - a. Consideration of negotiations for the reassignment of Tyler McCarville to Program Developer II, Continuing Education & Training Services, effective July 1, 2019, at an annual salary of \$64,730.
  - b. Consideration of negotiations for the reassignment of Megan Newman to Operations Coordinator, Continuing Education & Training Services, effective July 1, 2019, at an annual salary of \$46,197.

- c. Consideration of negotiations for the reassignment of Melissa Payne to Executive Dean, Dean of Students Office, effective July 1, 2019, at an annual salary of \$108,900.
- d. Consideration of negotiations for the reassignment of Travis Appel to Director, Facilities & Security, effective July 1, 2019, at an annual salary of \$75,188.
- e. Consideration of negotiations for the reassignment of Mike Andresen to Director, Facilities & Security, effective July 1, 2019, at an annual salary of \$77,923.
- f. Consideration of negotiations for the reassignment of Jim Bayne to Senior Director, Facilities & Security, effective July 1, 2019, at an annual salary of \$87,552.
- g. Consideration of negotiations for the reassignment of Brett Eilers to Supervisor, Facilities & Security, effective July 1, 2019, at an annual salary of \$53,412.
- h. Consideration of negotiations for the reassignment of Sally Schmidt to Department Coordinator, Human Resources, effective July 1, 2019, at an hourly wage of \$21.20.
- i. Consideration of negotiations for the reassignment of Betty Adams to Operations Coordinator, Iowa City Campus, effective July 1, 2019, at an annual salary of \$57,925.
- j. Consideration of negotiations for the reassignment of Mike Sina to Senior Systems Administrator, IT Services effective July 1, 2019, at an annual salary of \$ 70,291.
- k. Consideration of negotiations for the reassignment of Brandi Rock to Supervisor, Marketing, effective July 1, 2019, at an annual salary of \$56,288.
- l. Consideration of negotiations for the reassignment of JoEllen Page to Marketing Services Specialist II, Marketing, effective July 1, 2019, at an hourly wage of \$19.53.
- m. Consideration of negotiations for the reassignment of Jeff Cook to Reproduction Equipment Specialist, Marketing, effective July 1, 2019, at an hourly rate of \$18.27.
- n. Consideration of negotiations for the reassignment of Terri Carter to Reproduction Equipment Specialist, Marketing, effective July 1, 2019, at an hourly rate of \$16.95.
- o. Consideration of negotiations for the reassignment of Rob Bauer to Video Producer, Marketing, effective July 1, 2019, at an annual salary of \$46,985.
- p. Consideration of negotiations for the reassignment of Carla Andorf to Dean, Secondary Programs, effective July 1, 2019, at an annual salary of \$99,986.
- q. Consideration of negotiations for the reassignment of Mike Rose to Program Manager, Skills-to-Employment, effective July 1, 2019, at an annual salary of \$63,371.
- r. Consideration of negotiations for the reassignment of Andrew Schramm to Program Developer II, Skills-to-Employment, effective July 1, 2019, at an annual salary of \$62,770.
- s. Consideration of negotiations for the reassignment of Seth VanderTuig to Director, Student Life, effective July 1, 2019, at an annual salary of \$76,557.