



6301 Kirkwood Blvd. SW, Cedar Rapids, IA
B.A. Jensen Board Room

Zoom Access:

Join from PC, Mac, iOS or Android:

<https://kirkwood.zoom.us/j/96080516705>

Or join by phone:

+1 312 626 6799 or +1 646 876 9923 (US Toll)

Meeting ID: 960 8051 6705

BOARD OF TRUSTEES' AGENDA – Organizational Meeting – **AMENDED on 12/10/20**

Thursday, December 10, 2020

4:30 PM

- I. Call to order and roll call
- II. Approval of minutes of the Board Meeting held on Nov. 17, 2020 **[pages 1-4]** Jim Mollenhauer
- III. Adjournment of Previous Board Jim Mollenhauer
- IV. Annual Organizational Meeting
 - A. Call to Order of New Board by Secretary
 - B. Election of Board Chair
 - C. Secretary turns Meeting Over to Newly Elected Chair
 - D. Election of Vice Chair
 - E. Appointment of Treasurer
 - F. Appointment of Secretary
 - G. Administer Oath of Office to Chair, Vice Chair, Secretary and Treasurer
- V. Approve or amend agenda – **AMEND to remove Consent Item IX. I. Second Reading of Board Policy 216 – President Emeritus. At this time we will not move forward with this policy.** Jim Mollenhauer
- VI. Kirkwood report Justin Hoehn
- VII. FY20 Audit Report Review with Denman and Co., LLP Auditor **[pages 5-91]** Jim Choate
- VIII. Financial report **[pages 92-94]** Jim Choate
- IX. Consent items
 - A. Personnel **[pages 95-96]** Wes Fowler
 - B. Bills Jim Choate
 - C. Certificates, Invoices, Change Orders **[page 97]** Monica Davis
 - D. Consideration of Appointment of Board Members to Audit Committee: Jim Mollenhauer
 - Tracy Pearson, Audit Committee Chair
 - Alan Jensen
 - Jim Mollenhauer

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|-------|--|-------------------|
| E. | Consideration of Appointment of Board Members as IACCT Representative and Alternate: <ul style="list-style-type: none"> • Alan Jensen, Representative • Jim Mollenhauer, Alternate | Jim Mollenhauer |
| F. | Consideration of a Resolution Approving Preliminary Industrial New Jobs Training Agreement (260E) with Wix.com, Inc., Cedar Rapids [pages 98-99] | Stephanie Bredman |
| G. | Consideration of a Resolution Approving Final Industrial New Jobs Training Agreement (260E) with BAE Systems Information and Electronics Systems Integration, Inc., Cedar Rapids [pages 100-101] | Tyler McCarville |
| H. | Second Reading of Board Policy 215 – Wall of Honor [page 102] | Lori Sundberg |
| I. | Second Reading of Board Policy 216 – President Emeritus [page 103]
Agenda Amended to remove this item. | Lori Sundberg |
| J. | Audit Committee Minutes from November 17, 2020 [pages 104-109] | Tracy Pearson |
| K. | Kirkwood and Grant Wood AEA Joint Meeting Minutes from November 17, 2020 [pages 110-111] | Jim Mollenhauer |
| X. | New Business | |
| | A. Administration <ul style="list-style-type: none"> • No new business for Administration | |
| | B. Board | |
| | i. Consideration of a Resolution of Appreciation Bestowed Upon Dr. Bill Lamb, Vice President of Academic Affairs, in Honor of 13 Years of Service and Retirement from the College, effective December 31, 2020 [page 112] | Lori Sundberg |
| | ii. Consideration for Approval to Change the October 2021 Board Meeting Date from Thursday, October 14 to Thursday October 7, due to a conflict with the ACCT Annual Congress Scheduled October 13-16, 2021 [page 113] | Jim Mollenhauer |
| | iii. Consideration of a Resolution Recommending the Removal of Board Policy Series 205: Trustee Emeritus [page 114] | Lori Sundberg |
| XI. | Delegations, Petitions, and Communications | |
| XII. | Reports of Board Members | |
| XIII. | Adjourn | |

Next Meeting: Thursday, January 7, 2021, 4:30 p.m., Zoom Tele-Meeting

**Board of Trustees' Agenda
December 10, 2020
PERSONNEL**

Replacements/New Positions

Name	Title	Department	Effective Date	Salary/Wage	Replaces/New
Elizabeth Royer	Custodian	Facilities & Security	11/16/2020	\$14.11/hr.	Johnnie Miller
Dennis Carson	Transportation Instructor	Continuing Ed & Training Svc	11/09/2020	\$20.84/hr.	New
Joe Jordan	Instructor, IMCC	Secondary Programs	11/18/2020	\$44,100	Scott Wittstruck
Mallory Petsche	Manager, TRIO	Learning Services	11/30/2020	\$64,100	New
Mahmoud Lutfi	Department Assistant	Secondary Programs	11/30/2020	\$16.53/hr.	New
Sarah Mickam	Department Assistant	Learning Services	11/30/2020	\$16.53/hr.	New
Amy Oberfoell	Program Manager	Continuing Ed & Training Svc	01/04/2021	\$59,070	Michelle Cherrier
¹ Brooke Strahn-Koller	Associate Vice President	Academic Affairs	01/04/2021	\$141,345	Jennifer Bradley

¹ Promotion

Reclassification

Name	Title	Department	Effective Date	Salary/Wage
Ande Long	Catering Sales Manager	The Hotel at Kirkwood Center	11/06/2020	\$55,889
Jolene Bruno	Operations Supervisor	Facilities & Security	11/16/2020	\$53,700